



Sapotawayak Education Authority  
 General Delivery  
 Pelican Rapids, MB R0L 1L0



Phone # (204) 587-2115

Fax # (204) 587-2123

Email: [education@ndkms.com](mailto:education@ndkms.com)

**PRIVATE HOME PLACEMENT APPLICATION  
 FOR HIGH SCHOOL EDUCATION ASSISTANCE**

20\_\_\_\_\_/20\_\_\_\_\_

**I. PERSONAL INFORMATION**

Full Name: \_\_\_\_\_

Temporary Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Date of Birth: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Social Insurance Number: \_\_\_\_\_  
MTH DAY YEAR

Band Name & #: \_\_\_\_\_

Family Doctor & Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Medical & Six Digits: \_\_\_\_\_ Nine Digits: \_\_\_\_\_

NAME OF PARENT(S)/GUARDIAN(S): \_\_\_\_\_

HOME ADDRESS & POSTAL CODE: \_\_\_\_\_

TELEPHONE NUMBER(S) HOME: \_\_\_\_\_

WORK: \_\_\_\_\_

List IMMEDIATE Family Members ONLY: \_\_\_\_\_

**II. FINANCIAL ASSISTANCE**

I HEREBY MAKE AN APPLICATION TO ATTEND:

HIGH SCHOOL: (1) \_\_\_\_\_ (2) \_\_\_\_\_

ADDRESS OF SCHOOL : \_\_\_\_\_

Grade/Senior Level: Sr. 1 Sr. 2 Sr. 3 Sr. 4 Mature Student Adult Ed.

Start date: \_\_\_\_\_ End date: \_\_\_\_\_

**\*\*\*VERY IMPORTANT – INCLUDE MOST RECENT TRANSCRIPTS, TIME TABLE, ACCEPTANCE LETTER.**

**III. EDUCATION BACKGROUND**

Name of last HIGH SCHOOL attended: \_\_\_\_\_

Last Grade/Senior Level Completed: \_\_\_\_\_  
Grade/Senior Level Month Year

**IV. APPLICANT'S BIOGRAPHY:**

PLEASE PROVIDE A BRIEF DESCRIPTION OF SCHOOL EXPERIENCES, A DESCRIPTION OF YOUR PRESENT SITUATION, HOPES, AND GOALS FOR YOUR FUTUR, YOUR OWN ASSESSMENT OF YOUR STRENGTHS AND/OR WEAKNESSES, YOUR UNDERSTANDING OF STUDENT RESPONSIBILITIES.

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**V. HOME PLACEMENT**

I am applying for the HOME PLACEMENT PROGRAM B2 PROGRAM (Include letter of request)

I would like to live with: NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER(S) HOME: \_\_\_\_\_

WORK: \_\_\_\_\_

RELATIVE AND/OR FRIENDS LIVING IN THE HOME:

1. NAME: \_\_\_\_\_

2. NAME: \_\_\_\_\_

IS THE HOME PLACEMENT YOU INTEND TO RESIDE IS CONSIDERED SUBSIZED HOUSING AND/OR RECEIVING PROVINCIAL ASSISTANCE.

YES NO CONTACT PERSON AND/OR WORKER & TELEPHONE NUMBER:

\_\_\_\_\_

**VI. HEALTH AND PARENTAL CONSENT:**

Does your son/daughter/grandchild have any physical or medical conditions which may prevent full participation in school activities?

YES NO IF YES, PLEASE EXPLAIN AND PROVIDE A DOCTOR'S NOTE:

\_\_\_\_\_

I HEREBY AUTHORIZE THE EDUCATION AUTHORITY AND EDUCATION COUNSELOR TO ACT ON MY BEHALF AS FOLLOWS:

- A) To arrange education assistance as needed.
- B) To grant permission for medical, surgical, dental and emergency treatment which will be determined by the medical authority.
- C) To grant permission for counselling for emotional and/or social problems.
- D) To grant permission for travel as requested to participate in supervised school related and/or extra-curricular activities.

**\*\*AS PARENT(S)/GUARDIAN(S), WE AGREE TO THE ABOVE CONDITIONS AND ARE PREPARED TO CONTRIBUTE MONIES OVER AND ABOVE FINANCIAL SPONSORSHIP FUNDING.**

DATE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

Parent(s)/Guardian(s)

**VII. RECREATIONAL/EXTRA-CURRICULAR ACTIVITIES:**

What do you do in your spare time?

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What school activities would you take part in during the school year or would be interested in?

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What hobbies do you have?

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What groups, clubs, or teams have you joined or are you currently involved with?

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What awards or honors have you received?

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What courses or lessons have you taken outside of school?

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What problems or difficulties do you feel you will encounter while attending school?

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**VIII. SCHOOL**

NOTE: The following questions are necessary for the Education Counselor to make Arrangements if the applicant requires Probationary Services.

Have you ever had to appear before the courts?                    YES                    NO

DO you have a pending court date?                                    YES                    NO

If yes, give the date, time & place: \_\_\_\_\_

A) Are you presently on supervised or unsupervised probation:                    YES                    NO

Name of Probation Office and Telephone Number:

\_\_\_\_\_

B) Do you have court conditions while attending school?                    YES                    NO

If yes, attach a copy of court document.

\_\_\_\_\_

C) Are you required to pay restitution or referred to a Fine Option Program?

YES                    NO                    If yes attach a copy of court document.

\_\_\_\_\_

**IX. BANKING INFORMATION**

Name of Bank Institution: \_\_\_\_\_

Transit: \_\_\_\_\_

Account Number: \_\_\_\_\_

Type of Account: \_\_\_\_\_

Email address: \_\_\_\_\_

**X. CONDITIONS OF STUDENT SPONSORSHIP:**

To the best of my knowledge, I have completed the application and included the required documents. I agree to the following conditions for sponsorship with Sapotaweyak Education Authority.

1. To remain in the same educational institute for the duration of the academic year.
2. To follow the procedures and services as required by the Private Home Placement Program.
3. To follow the school rules and regulations as required by the education institution.
4. To follow the attendance policy and to utilize the support services of the school.
5. To provide marks, timetable and monthly progress reports upon the request of the Education Counselor.
6. To consult with the Education Counselor if any problems and/or difficulties arise academically, emotionally, physically, or financially.

Date: \_\_\_\_\_ Signature of Student: \_\_\_\_\_

Witness: \_\_\_\_\_



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Contract #: \_\_\_\_\_

**PRIVATE HOME PLACEMENT  
STUDENT CONTRACT**

Date: \_\_\_\_\_

Student Name: \_\_\_\_\_

As a condition to receive financial sponsorship and allowed to return to school, I agree to the following conditions:

1. I will attend each class regularly and on time.
2. I will come prepared for each class with books & materials required for each class.
3. I will complete each assignment for each class including homework as assigned by the teacher.
4. While in class I work on assignment(s) as per instructions, pay attention to the teacher and participate positively in each class discussions.
5. I will ask and discuss any issues with assignments or homework with the teacher in a respectful and timely manner.
6. I will be removed from school when I have eight (8) truant.
7. I will provide a parent/guardian's note or doctor's card for excused and unexcused absences.
8. I will register with a minimum of three (3) compulsory courses to earn credit(s) and elective courses as required in each semester.
9. I will follow the houseparent(s) and house rules as set (*if applicable*).
10. I will be withdrawn from school if I default with this contract.

Student Signature: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_



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**Access to Sponsored Student Information**

**(Students 18 years or older) Consent to  
 Disclose Personal Information  
 To Agencies**

Student: \_\_\_\_\_ Date: \_\_\_\_\_

I give \_\_\_\_\_ permission to release school related Name  
 of School

Information such as academic progress, attendance records, academic transcripts, and conduct  
 Reports on monthly/bi-weekly/weekly basis as requested to:

Parent(s)/Guardian(s): \_\_\_\_\_

Sapotaweyak Education Authority: \_\_\_\_\_

SCN Social Development Program & Health Authority:  
 \_\_\_\_\_

& Other agencies such as the RCMP, Probation Services, Public Health, etc.:

\_\_\_\_\_

I do not give \_\_\_\_\_ permission to release school related Name  
 of School

Information such as academic progress, attendance records, and conduct reports on a monthly/bi-  
 weekly/weekly basis as requested to parent(s)/guardian(s) & other agencies such as:

\_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

Student Signature: \_\_\_\_\_

Witness (18 years or older): \_\_\_\_\_